Online Criminal Debt Payments

Beginning June 1, 2022, debtors for the US District Court-Eastern Missouri may make payments towards their criminal debt using the online system known as Pay.gov. Pay.gov is a secure government website that allows you to submit payments for your federal debt(s) electronically. Pay.gov is managed by the Department of Treasury, Financial Management Services. Payments for criminal debt for cases in the Eastern District of Missouri may be paid via a debit card or ACH (bank account) only – credit cards are NOT accepted.

Procedure:

- From the Pay.gov home page (<u>www.Pay.gov</u>), click the "Sign In" link at the top of the page if you have already established an account. If you do not have a log in, you still may make a payment – proceed to Step #2.
- In the search bar, enter "MOED" and click Search. Note: Using the "Pay a Debt" option is valid, but due to the volume of options, you risk being misdirected to the wrong Court and your payment will not be applied correctly. Searching for MOED is the quickest way to find the right form.
- 3. Your search results will display on the screen the link to the MOED Criminal Debt Form. To access the form select "Continue".
- 4. Before you begin, be sure to have the following information:
 - a. your MOED criminal case number in the format similar to: DMOE421CR000123. You can find this number in the CCAM Case Number field on the payment coupon sent to you by the US Attorney's Office. If you are unable to locate your CCAM number, please contact the Finance Department of the US District Court at (314) 244-7872 for assistance.
 - b. your bank account information (routing and account number) or your debit card
- 5. Select "Continue to the Form". Note: for a preview of the form, select the "Preview Form" this is optional.
- 6. Complete the Criminal Debt Payment form. All fields must be completed. If you are paying for someone else, please put their name under the defendant section, and put your information under the Account Holder section.
- 7. After entering the amount of the payment, click "Continue" to be directed to the payment information page. If you have created a Pay.gov account, the payment information will be automatically populated for you. If you have not created a Pay.gov account, please manually enter the payment information.
 - a. Note: The Eastern District of Missouri accepts the following methods of payment:
 - i. Bank Account (ACH)
 - ii. Debit card

8. After payment information has been entered, click "Continue with Payment". On the Authorize Payment screen, enter your email address to have a confirmation receipt sent to you.

***** IMPORTANT *****

Allow the payment to process until completed. Do NOT use your browser's back buttons to move back to a previous screen. This may result in a duplicate payment being made. Duplicate payments will NOT be refunded unless it results in an overpayment.

- 9. After the payment has been submitted, a Confirmation of Payment screen appears with your Tracking ID numbers. The Agency Tracking ID is your receipt number.
 - a. If you do not receive a "Confirmation of Payment" screen, close the application and contact the court at (314) 244-7872 to confirm whether or not the payment has processed.

If you have made an error when submitting your payment, i.e. wrong case number, please contact the Finance Department of the Clerk's Office at (314) 244-7872.

Note: Staff of the US District Court or US Probation Office do not have access to your Pay.gov account and will be unable to help you if you have trouble with your ID/password. You will need to use the online help topics at www.Pay.gov or call their customer service at 800-624-1373.