INSTRUCTIONS

CJA 31 DEATH PENALTY PROCEEDINGS: EX PARTE REQUEST FOR AUTHORIZATION AND VOUCHER FOR EXPERT AND OTHER SERVICES (Rev. 02/12)

1. CIR./DIST./ DIV. CODE	2. PERSON REPRESENTED	VOUCHER NUMBER

3. MAG. DKT./DEF. NUMBER	4. DIST. DKT./DEF. NUMBER	5. APPEALS DKT./DEF. NUMBER	6. OTHER DKT. NUMBER

7. IN CASE/MATTER OF *(Case Name)*

8. TYPE PERSON REPRESENTED
- ❒ Adult Defendant
- ❒ Habeas Petitioner
- ❒ Appellant
- ❒ Appellee
- ❒ Other *(Specify)* _____

9. REPRESENTATION TYPE
- ❒ D1 28 U.S.C. § 2254 Habeas (Capital)
- ❒ D2 Federal Capital Prosecution
- ❒ D3 28 U.S.C. § 2255 (Capital)
- ❒ D4 Other *(Specify)* _____
- ❒ D7 State Clemency
- ❒ D8 Federal Clemency

10. OFFENSE(S) CHARGED (Cite U.S. Code, Title & Section) *If more than one offense, list (up to five) major offenses charged, according to severity of offense.*

REQUEST AND AUTHORIZATION FOR EXPERT SERVICES

11. ATTORNEY'S STATEMENT

As the attorney for the person represented, who is named above, I hereby affirm that the services requested are necessary for adequate representation. I hereby request:

❒ Authorization to obtain the service. Estimated Compensation and Expenses: $ _____ OR

❒ Approval of services already obtained to be paid for by the United States pursuant to the Criminal Justice Act. *(See Instructions)*

Signature of Attorney _____ Date _____

❒ Panel Attorney ❒ Retained Attorney ❒ Pro-Se ❒ Legal Organization

ATTORNEY'S NAME (*First Name, M.I., Last Name, including any suffix*), AND MAILING ADDRESS

Telephone Number: _____

12. DESCRIPTION OF AND JUSTIFICATION FOR SERVICES *(See Instructions)*

13. TYPE OF SERVICE PROVIDER *(See Instructions)*

01 ❒ Investigator
02 ❒ Interpreter/Translator
03 ❒ Psychologist
04 ❒ Psychiatrist
05 ❒ Polygraph
06 ❒ Documents Examiner
07 ❒ Fingerprint Analyst
08 ❒ Accountant
09 ❒ CALR (Westlaw/Lexis, etc.)
10 ❒ Chemist/Toxicologist
11 ❒ Ballistics
13 ❒ Weapons/Firearms/Explosive Expert
14 ❒ Pathologist/Medical Examiner
15 ❒ Other Medical
16 ❒ Voice/Audio Analyst
17 ❒ Handwriting Expert
18 ❒ Computer (Hardware/ Software/Systems)
19 ❒ Paralegal Services
20 ❒ Legal Analyst/Consultant
21 ❒ Jury Consultant
22 ❒ Mitigation Specialist
23 ❒ Duplication Services
24 ❒ Other *(Specify)* _____
25 ❒ Litigation Support Services
26 ❒ Computer Forensics Expert

14. COURT ORDER

❒ Financial eligibility of the person represented having been established to the Court's satisfaction, the authorization requested in Item 11 is hereby granted.

_____
Signature of Presiding Judge or By Order of the Court

_____ _____
Date of Order Nunc Pro Tunc Date

Repayment or partial repayment ordered from the person represented for this service at time of authorization.

❒ YES ❒ NO

15. STAGE OF PROCEEDING

Check the box which corresponds to the stage of the proceeding during which the work claimed at Item 16 was performed even if the work is intended to be used in connection with a later stage of the proceeding. CHECK NO MORE THAN ONE BOX. Submit a separate voucher for each stage of the proceeding.

CAPITAL PROSECUTION
- a. ❒ Pre-Trial
- b. ❒ Trial
- c. ❒ Sentencing
- d. ❒ Other Post Trial
- e. ❒ Appeal
- f. ❒ Petition for the U.S. Supreme Court Writ of Certiorari

HABEAS CORPUS
- g. ❒ Habeas Petition
- gg. ❒ State Court Appearance
- h. ❒ Evidentiary Hearing
- i. ❒ Dispositive Motions
- j. ❒ Appeal
- k. ❒ Petition for the U.S. Supreme Court Writ of Certiorari

OTHER PROCEEDING
- l. ❒ Stay of Execution
- m. ❒ Appeal of Denial of Stay
- n. ❒ Petition for Writ of Certiorari to the U.S. Supreme Court Regarding Denial of Stay
- o. ❒ Other *(Specify)* _____
- p. ❒ Clemency

CLAIM FOR SERVICES AND EXPENSES		FOR COURT USE ONLY	
16. SERVICES AND EXPENSES *(Attach itemization of services with dates)*	AMOUNT CLAIMED	MATH/TECHNICAL ADJUSTED AMOUNT	ADDITIONAL REVIEW
a. Compensation			
b. Travel Expenses *(lodging, parking, meals, mileage, etc.)*			
c. Other Expenses			
GRAND TOTALS (CLAIMED AND ADJUSTED):	$0.00	$0.00	

17. PAYEE'S NAME (*First Name, M.I., Last Name, including any suffix*), AND MAILING ADDRESS

TIN: _____

Telephone Number: _____

CLAIMANT'S CERTIFICATION FOR PERIOD OF SERVICE FROM _____ TO _____

CLAIM STATUS ❒ Final Payment ❒ Interim Payment Number _____ ❒ Supplemental Payment

I hereby certify that the above claim is for services rendered and is correct, and that I have not sought or received payment *(compensation or anything of value)* from any other source for these services.

Signature of Claimant/Payee _____ Date _____

18. CERTIFICATION OF ATTORNEY I hereby certify that the services were rendered for this case.

Signature of Attorney _____ Date _____

APPROVED FOR PAYMENT — COURT USE ONLY

19. TOTAL COMPENSATION	20. TRAVEL EXPENSES	21. OTHER EXPENSES	22. TOTAL AMOUNT APPROVED/CERTIFIED
			$0.00

23. ❒ Either the cost *(excluding expenses)* of these services does not exceed $800, or prior authorization was obtained; OR

❒ In the interest of justice the Court finds that timely procurement of these necessary services could not await prior authorization, even though the cost *(excluding expenses)* exceeds $800.

_____ _____ _____
Signature of Presiding Judge Date Judge Code

24. TOTAL COMPENSATION	25. TRAVEL EXPENSES	26. OTHER EXPENSES	27. TOTAL AMOUNT APPROVED
			$0.00

28. FOR REPRESENTATIONS COMMENCED AND APPELLATE PROCEEDINGS IN WHICH AN APPEAL IS PERFECTED ON OR AFTER APRIL 24, 1996,

A. Total compensation and expense payments approved to date (include amounts withheld for interim payments) for investigative, expert and other services for this representation is $ _____

B. Payment approved (compensation and expenses) in excess of the statutory threshold for investigative, expert and other services under 21 U.S.C. § 848(q)(10)(B).

_____ _____ _____
Signature of Chief Judge, Court of Appeals (or Delegate) Date Judge Code

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