

## CJA eVoucher Appointment Contacts

### U.S. District Court-Eastern District of Missouri

The U.S. District Court-Eastern District of Missouri will be using electronic methods to notify Panel attorneys of proposed appointments. The standard form of contact will be an email to the address on file in CM/ECF. The court is also offering the opportunity to designate an additional form of contact, including an alternate email address or text message to the number of your choice. The alternate email address can be a personal email address, or that of an assistant or coworker. For a text message, you must provide the carrier in order for Appointment Clerks to be able to text you the email message. Some carriers will have the ability to view the full email message in text format, while others may not. But either way, you will receive the text prompting you to review your email for more details.

Please complete the form below, identifying which option(s) you would prefer and provide the necessary information.

**Attorney Name:** \_\_\_\_\_

**Required contact method:** Email address of record in CM/ECF

**Optional contact #1:** Alternate email address: \_\_\_\_\_

**Optional contact #2:** Cell phone number for texts:

Number: (\_\_\_\_\_) \_\_\_\_\_

Carrier: \_\_\_\_\_

(i.e. Sprint, AT&T, Verizon, etc)

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Please email this form to:

[Moedml\\_AppointmentCJA@moed.uscourts.gov](mailto:Moedml_AppointmentCJA@moed.uscourts.gov) or fax to 314-244-7879

(You may attach the form or paste the contact information directly into an email.)