

UNITED STATES DISTRICT COURT  
EASTERN DISTRICT OF MISSOURI  
PROBATION OFFICE

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THOMAS F. EAGLETON U.S. COURTHOUSE  
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August 5, 2016

REPLY TO: EAGLETON OFFICE

Dear Vendor:

The United States District Court for the Eastern District of Missouri posted solicitation for sex offender treatment services in **St. Francois County**. Responses were due August 3, 2016; however, no responses were received. These services are critical to our offices, especially considering the catchment area includes the Bureau of Prisons halfway house. Based on currently referrals, there are approximately 31 offenders participating in sex offender group therapy, as well as some defendants/offenders receiving individual counseling services. As a result, we are reposting the solicitation for these services and extending the due date for the Request for Proposal to **August 19, 2016 at 3:00 p.m.** We ask that your agency please consider submitting a proposal for consideration.

The RFP contains the full text of all applicable Government regulations, and all offerors are subject to the provisions contained in the RFP. In responding to the RFP, you should answer each item and supply all information requested.

Section "L" provides specific directions for potential vendors in completing the proposal. The offeror should fully read Section "L" and follow the directions set forth. The minimum standards for the services listed are contained in the Clauses and Terms of Agreement, and all proposals will be evaluated by the criterion explained in Section "M." Note if you intend to subcontract any services, instructions are included in Section "L" the offeror should follow.

If you have any questions regarding the RFP, please submit your questions, no later than Tuesday, August 16, 2016 at 4:00 p.m, **via e-mail** to [Kenneth.Lawrence@moep.uscourts.gov](mailto:Kenneth.Lawrence@moep.uscourts.gov) and [Nicole.Vernier-Gelven@moep.uscourts.gov](mailto:Nicole.Vernier-Gelven@moep.uscourts.gov). All responses will be returned via e-mail, as well as all questions and responses posted on the web site under "BPA Questions and Answers." All responses will be posted by 5:00 p.m. on Wednesday, August 17, 2016. Therefore, please check the web site occasionally while working on the RFP, and prior to submitting the RFP, for any clarification issues.

Proposals will be awarded on the basis of initial offers submitted, and each initial offer should contain your organization's best terms from a cost and technical standpoint. There will be no additional opportunity to modify your proposal.

Please read the RFP carefully; do not rely on knowledge of previous RFPs, or knowledge of previous Federal procurement procedures. *As a reminder, the vendor must have a site within the catchment area, which will be evaluated during an on-site visit.* Note: a catchment area may consist of multiple counties/zip codes, in which case the vendor must have a site within at least one of the counties/zip codes identified in that catchment area.

The estimated monthly quantity listed in Section "B" of the RFP is the estimate of the services to be provided during the terms of this agreement. **It is only an estimate.**

Although the Government may choose to enter into a Blanket Purchase Agreement with multiple vendors, the Government reserves the right to award a single vendor.

The term for this Blanket Purchase Agreement is twelve (12) months, with a provision that shall allow the Government to unilaterally extend the agreement for an additional two (2) years, at two (2) twelve (12) month intervals, at the Government's discretion.

A vendor must be capable of providing **all** services identified in Section "B," including local services identified at the end of Section C, and within at least one site located within the geographic area identified in Section "B."

For all proposals, an original and one (1) copy must be received in the U.S. Probation Office, 111 S. 10th Street, Ste. 2.325, St. Louis, Missouri 63102, no later than **3:00 p.m. on Friday, August 19, 2016**. *The vendor should **not** submit the proposal in a binder or with any form of binding.*

All copies must be originally signed. A copy of the Blanket Purchase Agreement, Clauses and Terms of Agreement, should be retained by the vendor for their files.