

AUTH 24 and CJA 24 – Attorney Instructions

ATTORNEY DESKTOP

The attorney will begin the transcript request by creating and submitting an AUTH 24 document in eVoucher. The AUTH 24 is Created from the Appointment screen (below).

Appointment Info

1. CIR./DIST.DIV.CODE 0865	2. PERSON REPRESENTED Adam Wain	VOUCHER NUMBER	
3. MAG. DKT/DEFNUMBER	4. DIST. DKT/DEFNUMBER 4:14-CR-00125-1-WOW-CKM	5. APPEALS DKT/DEFNUMBER	6. OTHER DKT/DEFNUMBER
7. IN CASE/MATTER OF(Case Name) USA v. Wain	8. PAYMENT CATEGORY Felony (including pre-trial diversion of alleged felony)	9. TYPE PERSON REPRESENTED Adult Defendant	10. REPRESENTATION TYPE Criminal Case
11. OFFENSE(S) CHARGED CMP 21-846=CD F. CONSPIRACY TO MANUFACTURE 50 GRAMS OR MORE OF METHAMPHETAMINE			
12. ATTORNEY'S NAME AND MAILING ADDRESS Mark A Matheny 26 Field Dr. St. Louis MO 63101 Phone: 555-555-5555		13. COURT ORDER <input type="checkbox"/> A Associate <input type="checkbox"/> C Co-Counsel <input type="checkbox"/> F Subs for Federal Defender <input checked="" type="checkbox"/> O Appointing Counsel <input type="checkbox"/> P Subs for Panel Attorney <input type="checkbox"/> R Subs for Retained Attorney <input type="checkbox"/> Y Standby Counsel Prior Attorney's Name Appointment Dates Signature of Presiding Judge or By Order of the Court William O Wacha Date of Order Nunc Pro Tunc Date 4/26/2015 Repayment <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
14. LAW FIRM NAME AND MAILING ADDRESS			

Vouchers on File

To group by a particular Header, drag the column to this area. Search:

Case	Defendant	Type	Status
4:14-CR-00125-WOW-CKM Start: 04/26/2015 End: 08/31/2015	Adam Wain (# 1) Claimed Amount: 204.13 Approved Amount: 204.13	CJA-20 Mark A Matheny	Voucher Closed 0865.0000067 FINAL PAYMENT
4:14-CR-00125-WOW-CKM Start: 04/28/2015 End: 04/29/2015	Adam Wain (# 1) Claimed Amount: 416.50	CJA-21 Maria Laura Angel Interpreter Translator	Submitted to Court 0865.0000091 FINAL PAYMENT
4:14-CR-00125-WOW-CKM Start: 05/06/2015 End: 05/06/2015	Adam Wain (# 1) Claimed Amount: 3,000.00 Approved Amount: 1,900.00	AUTH Fingerprint Analyst	Voucher Closed 0865.0000092
4:14-CR-00125-WOW-CKM Start: 04/27/2015 End: 05/05/2015	Adam Wain (# 1) Claimed Amount: 300.00	CJA-21 Mitch Adams Prosecutor	Submitted to Attorney 0865.0000113

The AUTH 24 is only one page, with three required boxes. See below for information that maybe entered. Enter SAVE when completed.

14. LAW FIRM NAME AND MAILING ADDRESS

Signature of Presiding Judge or By Order of the Court
William O Wacha
Date of Order Nunc Pro Tunc Date
4/26/2015
Repayment

Proceeding Transcript To Be Used

Proceeding To Be Transcribed

Apportioned Cost (%)

Apportioned Case and Defendant

Special Transcript Handling

Transcripts

Prosecution Opening Statement Prosecution Argument Prosecution Rebuttal
 Defense Opening Statement Defense Argument Jury Instructions Voir Dire

Order Date

Nunc Pro Tunc Date

« First < Previous Next > Last » Save Delete Draft

Next, attach any supporting document(s) under the Documents tab. Then, proceed to the Confirmation tab. Review, check the box at the bottom and click on Submit to send to the Court.

AUTH-24
Attorney Enters

Def.: Adam Wain

[Link to CM/ECF](#)

Voucher #:
Request Date:1/1/1901
Decision Date:1/1/1901

Reports

[Defendant Summary Budget Report](#)
Totals only of budget info for defendant

[Basic Info](#) | [Documents](#) | [Confirmation](#)

Confirmation

1. CIR./DIST./DIV.CODE 0865	2. PERSON REPRESENTED Adam Wain	VOUCHER NUMBER	
3. MAG. DKT./DEF.NUMBER	4. DIST. DKT./DEF.NUMBER 4:14-CR-00125-1-WOW-CKM	5. APPEALS. DKT./DEF.NUMBER	6. OTHER. DKT./DEF.NUMBER
7. IN CASE/MATTER OF(Case Name) USA v. Wain	8. PAYMENT CATEGORY Felony (including pre-trial diversion of alleged felony)	9. TYPE PERSON REPRESENTED Adult Defendant	10. REPRESENTATION TYPE Criminal Case
11. OFFENSE(S) CHARGED CMP 21:846=CD.F; CONSPIRACY TO MANUFACTURE 50 GRAMS OR MORE OF METHAMPHETAMINE			
REQUEST AND AUTHORIZATION FOR TRANSCRIPT			
12. PROCEEDING IN WHICH TRANSCRIPT IS TO BE USED Appeal			
13. PROCEEDING TO BE TRANSCRIBED (Describe specifically). NOTE: The trial transcripts are not to include prosecution opening Arraignment, 3/15/15, #74			
14. SPECIAL AUTHORIZATIONS		JUDGE'S INITIALS	
A. Apportioned Cost % of transcript with			
B. <input type="checkbox"/> 14-Day <input type="checkbox"/> Expedited <input type="checkbox"/> Daily <input type="checkbox"/> Hourly <input type="checkbox"/> Realtime Unedited			
C. <input type="checkbox"/> Prosecution Opening Statement <input type="checkbox"/> Prosecution Argument <input type="checkbox"/> Prosecution Rebuttal <input type="checkbox"/> Defense Opening Statement <input type="checkbox"/> Defense Argument <input type="checkbox"/> Voir Dire <input type="checkbox"/> Jury Instructions			
D. In this multi-defendant case, commercial duplication of transcripts will impede the delivery of accelerated transcript services to persons proceeding under the Criminal Justice Act.			
15. ATTORNEY'S STATEMENT As the attorney for the person represented who is managed above, I hereby affirm that the transcript requested is necessary for adequate representation. I, therefore, request authorization to obtain the transcript services at the expense of the United States pursuant to the Criminal Justice Act. /s/ _____ 1/1/1901 12:00:00 AM Signature of Attorney Date Mark A Matheny Printed Name Telephone Number: 555-555-5555		16. COURT ORDER Financial eligibility of the person represented having been established to the Court's satisfaction the authorization requested in Item 15 is hereby granted. Signature of Presiding Judge or By Order of the Court Date of Order Nunc Pro Tunc Date	

Attention: The notes you enter will be available to the next approval level.

Public/Attorney Notes

I swear and affirm the truth or correctness of the above statements
Date: 5/19/2015 19:53:2

Submit

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< Previous
Next >
Last »
Save
Delete Draft

ATTORNEY APPROVAL

Once the court reporter Submits the CJA 24 voucher, it will move the appropriate attorney's desktop. The attorney will open the CJA 24 document and review the charges. If the attorney has received the transcript as requested, he/she will go to the Confirmation page, check the box at the bottom and click on Approve. The voucher will then be sent back to the court for the judge's approval.

Court staff will receive the document and confirm the voucher is in order for the judge's approval. Court staff will confirm and send to the judge for approval.